Meeting Name	System of Care Design Group	Meeting Date	Thursday, April 28, 2021
Meeting Purpose	Kick Pff	Meeting Time	11:00am -12:30pm
	Materials: InCK SoC Design Group One-Pager InCK SoC DG PPT draft Member List Below	Meeting Information	JOIN WEBEX MEETING https://cliffordbeers.webex.com/cliffordbeers/j.php?MTID=ma3aec582a44ff65cf56b74cddb2a5795 Meeting number (access code): 132 133 9162 Meeting password: cbc123

	Invited Attendees				
	Name	**Role - Organization/Agency**		**Name**	**Role - Clifford Beers**
✔	Giselle Carlotta-McDonald	Project Access-Executive Director	✔	Seth Poole	Director of Systems of Care
✔	Erica Garcia-Young	DSS	✔	Kitty Tyrol	Training Manager
✔	Amy Marracino	DMHAS - Adolescent/Young Adult Services	✔	Jennifer Richmond	VP of Population Health
x	Cheryl Burack	Family Centered Services of CT	✔	Shayla Ross	Project Administrator of InCK
✔	Jacqueline Farrell	Family Centered Services of CT	x	Melanie Rossacci	Chief Business Development Officer
✔	Kellyann Day	New Reach	x	Luz Ramos-Ortega	CHO
x	Victoria Hwang	New Reach	✔	Taylor Smith	CHO
✔	Paul Kosowsky	Youth Continuum	✔	JoAnne Wilcox	CHO
✔	Addys Maria Castillo	CityWide Youth Coalition	✔	Charles Dawkins	CB - Care Coordination Supervisor
✔	Smruti Vartak	Beacon Health Options -ASO	x	Lisa McKnight	Parent/Community Caregiver
✔	Kendra Carr	Beacon Health Options -ASO	x	Tim Marshall	DCF

MEETING AGENDA: Agenda Topic	Key Discussion Points / Decisions	Notes
• Welcome -	• Welcome • Introductions of Members • Purpose/Agenda Overview	• Kitty, Seth and Giselle open • Seth leads intros-Name, Org, Why are you inspired to join this group? • Kitty reviews Agenda - PPT slide 4

• Overview	• Background of CT-InCK
	• Design Groups
	• Timeline
		• Background and Overview - CT-InCK
		• Driver Diagram - slide 6
		• Design Groups
		   ○ Coordinating 3 priority DGs: APM, Needs Assessment, SoC
		   ○ CB CT-InCK Team manages workflow, tasks and deliverables
		   ○ SoC DG Members inform, inspire, guide, challenge process and product to yield best practices
		• Meeting Cadence & Logistics
		   ○ length and timing of meetings - 90m/meeting
		   ○ 6 meetings thru July; adding 1-2 meetings as needed
		   ○ Timeline to meet CMS deliverables; July draft/Oct final

System of Care Design Group	• Priorities	• Initial focus on Care Coordination and Provider community
		• Informed by Medicaid members' experience and perspective
		• Fidelity of providers/ICC performance tied to APM - Medicaid Reimbursement for Care Coordination
		• SOC Model - Core Child Services framed in best practices:
		   a. Equity
		   b. Trauma Informed
		   c. WRAP Around Philosophy
		   d. Care Coordination fidelity

MEETING AGENDA: Agenda Topic	Key Discussion Points / Decisions	Notes

● Discussion/Questions	● Center equity	Discussion Questions - whole group
		1. How do we center equity (health and race) in our design work?
		  ○ Internal/organizational equity efforts concurrently with "system" focus on equity; include parents, youth and examination of leadership, Board, etc.
		  ○ Equity efforts not limited to creating new program/services; but to admin policies and practices of the "system" to increase access = equity
		  ○ DSS commitment to stand up APM (Alternative Payment Method/Model) drives systemic change
		  ○ CMS/DSS meeting today - Medicaid Entitlement protections for 50+ years
		  ○ Workforce reflective of community (identities of Care Coordinators look like community) per families requests
		  ○ explore independent provider practices; Medicaid/ non-Medicaid
		  ○ Lift up access to undocumented children/families; HUSKY4ALL
		  ○ maintain proximity to population (Medicaid families)
		  ○ Center on families' needs
		2. Who else can be included in this design group/process to make it more equitable?
		  ○ DCF and DPH; Ann Gianet involved
		  ○ Stipends available for parents/youth - flex meeting schedule
		  ○ focus on Medical Home model (PCMH/+)
		3. When success is achieved, how will families benefit?
		  ○ N/A

MEETING AGENDA: Agenda Topic	Key Discussion Points / Decisions	Notes

● Next Steps	● Poll 2 May meetings
	● June & July dates TBD
	● Materials/Resources
	● Feedback loop
		● Members complete doodle polls for May meetings/availability
		  ● Meeting # 2 (week of May 10)
		  https://doodle.com/poll/9f2gsvaic43dkemq?utm_source=poll&utm_medium=link
		  ● Meeting #3 (week of May 17)
		  https://doodle.com/poll/m5bcvsk6ikfhzw8p?utm_source=poll&utm_medium=link
		● June and July meeting dates/times TBD; allowing flexibility for group members to be included, esp parents and youth.
		● Any resources/materials will be shared with group via google drive and MS versions (Word, Excel, PPT) and pdf
		● Surveys via google forms or other to ensure feedback from group as to process, progress, and product

Member Contact List	SOC DG members	Attached below to Agenda/Notes
Walk-Ons…		●
Action Steps		See grid below
Close	**Next Meeting:**	● May TBD by doodle poll results

New Action Item(s):	Person Responsible	Date Due
1. Outreach to potential members	Seth, JoAnne, Giselle	4/30
2. Schedule co-chair prep/fb meetings: Giselle, Seth, Kitty and CHOs	Kitty	5/4
3. Continue SOC DG write-up revisions	Kitty	5/6
4. Prep Agendas, PPTs, materials for future meetings	Kitty	5/9
5. Finalize Meeting Notes and save to g-drive/email in MS docs to members	Kitty	4/30 - in progress
6. Doodle poll for May meeting dates/times	Shayla	4/28 - in progress
7. Determine May dates/times - Email Members; calendar invite, set up virtual link	Shayla	5/5 - not started

Old Action Item(s):	Person Responsible	Date Due
1. Identify dates/times for DG to schedule meetings/topics - elicit from Erica & Giselle	Kitty, Giselle, Seth	4/23 - complete
2. Continue revisions to SOC DG one-pager and PPT	Kitty	4/30 - in progress

Upcoming Deliverables/Status:	Person Responsible	Date Due
1. SOP draft presented to PC	Seth, Kitty, Giselle	June TBD, 2021
2. SOP draft to CMS	Jennifer	July 30, 2021
3. FINAL SOP to CMS	Jennifer	October 30, 2021

SoC Design Group [Member](#) Contact List

Name	Agency/Organization	Core Child Service	EMAIL	PHONE
Giselle Carlotta-McDonald	Project Access New Haven Exec Director	Clinical Care (physical/behavioral)	Giselle.Carlotta-McDonald@ynhh.org	(203)688-4603
Erica Garcia-Young	DSS/Medicaid/CHIP	State/DSS Behavioral Health	erica.garcia@ct.gov	
Seth Poole	CB/InCK - Director, System of Care	Lead Org/InCK System of Care	spoole@cliffordbeers.org	
Kitty Tyrol	CB/InCK - Training Manager	Lead Org/InCK System of Care	KTyrol@cliffordbeers.org	
JoAnne Wilcox	CB/InCK - CHO	Lead Org/InCK System of Care	JWilcox@cliffordbeers.org	
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Taylor Smith	CB/InCK - CHO	Lead Org/InCK System of Care	TSmith@cliffordbeers.org	
Charles Dawkins	CB/CST	Care Coordination	cdawkins@cliffordbeers.org	
Gerry Baird	CB/MCIS	EMPS	gbaird@cliffordbeers.org	
Amy Marracino	DMHAS	Adolescent/Young Adult Services	amy.marracino@ct.gov	
Cheryl Burack	Family Centered Services-CT	Title V Agencies	cburack@familyct.org	
Jacqueline Farrell	Family Centered Services-CT	Title V Agencies	jfarrell@familyct.org	
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Victoria Hwang	New Reach	Housing	vhwang@newreach.org	
Paul Kosowsky	Youth Continuum	Housing	pkosowsky@youthcontinuum.org	
Addys Maria Castillo	CityWide Youth Coalition	Executive Director (Youth)	Addys@cwyc.org	
Smruti Vartek	Beacon Health Options	ASO	smruti.vartak@beaconhealthoptions.com	
Kendra Carr	Beacon Health Options	ASO	kendra.carr@beaconhealthoptions.com	
Tim Marshall	DCF		tim.marshall@ct.gov	
Lisa Willis	Grandparents Raising Grandchildren	Other Partners	ctbctrustees@gmail.com	
Lisa McKnight	Community Caregiver Representative	Parent/MOFJ	Lisamcknight45@yahoo.com	

| Denise Duclos | NHPS Early Childhood | Early Childhood/Education | denise.duclos@new-haven.k12.ct.us | |

Thank you, JoAnne Wilcox, for you Meeting Map Notes from our meeting :)